

# BSJ Terms of Reference – November 2007

The British Schools Judo Commission is the UK schools body working directly within the BJA.

## **Objectives: -**

- To increase participation and development of judo in schools in the UK
- To have refined technical programmes linked between schools and club.
- To improve the number of schools at which judo is practiced.
- Strengthen the links between the schools and local BJA and other affiliated clubs (BJC & AJA) to ultimately boost the number of judokas at all levels.
- To provide technical assistance to outside education/governmental bodies as appropriate.

## **Structure**

British Schools Judo – the Commission will manage the schools movement. This Commission will have much power to propose policy, develop strategy, create programmes, and in general to drive schools judo forward.

The members of the Commission with portfolio should also serve as de facto members of the relevant BJA Commissions. This will ensure there is strong communications in all service areas. The Chair of the Commission will be invited to attend BJA Board meetings as a non-voting official.

## **Composition of Commission:**

1. Chairman – someone with QTS will fill this key position. After a 4-year term this position will be elected by the Commission for a period of 4 years from within its existing members.
2. Vice-Chairman – this will always be the sitting Chairman (or a nominee from the Board) of the BJA Board.
3. Technical Programmes Advisor – suitable candidates will be interviewed by a panel composed of the Chair of the Commission and one-selected member (from BJA Board (or Board

Representative) or 1 from the British Schools Commission) and serve for a period of two years. (Reselection should take place at staggered intervals to ensure a rolling programme is delivered) This position will be responsible for the development of coach education schemes and LTPD within the schools domain. The person will work closely with BJA technical staff to coordinate and design world-class technical programmes.

4. Promotions/Gradings/Assessments Advisor - suitable candidates will be vetted by a panel composed of the Chair of the Commission, Chair of BJA and one selected member (from BJA Board (or Board Representative) or British Schools Commission) and serve for a period of two years. This person will work closely with the BJA technical staff to develop and implement specific grading and attainment schemes that work in an educational environment.
5. Development Advisor - suitable candidates will be interviewed by a panel composed of the Chair of the Commission, Chair of BJA and one selected members (from BJA Board (or Board Representative) or Commission) and serve for a period of two years. This person will work closely with BJA development staff to develop and implement specific development and retention programmes targeting the schools – and also to be actively involved in school-club links planning.
6. Competitions Advisor - suitable candidates will be interviewed by a panel composed of the Chair of the Commission, Chair of BJA and one selected member (from BJA Board (or Board Representative) or British Schools Commission) and serve for a period of two years.
7. Public Relations Officer - suitable candidates will be interviewed by a panel composed of the Chair of the Commission, Chair of BJA and one selected member (from BJA Board (or Board Representative) or British Schools Commission) and serve for a period of two years. This person will be responsible for promoting schools activities by working closely with the BJA Director of Communications.

8. General Secretary - suitable candidates will be interviewed by a panel composed of the Chair of the Commission, Chair of BJA and one selected members (from BJA Board (or Board Representative) or Commission) and serve for a period of two years.
9. Budget Controller -to monitor expenditure against the budget. Suitable candidates will be interviewed by a panel composed of the Chair of the Commission, Chair of BJA and one selected member (from BJA Board (or Board Representative) or Commission) and serve for a period of two years.

### **Staff support to Commission**

The Commission will be primarily supported by the BJA Director of Member Services assisted where relevant by the BJA PESSCL Manager and Enjoy Judo Schools Programme Manager.

#### **Corporate Affairs**

- I. Finance – The BJA has financial control for all British Schools Judo activities and from the point of complete amalgamation the financial package will be managed by the H/Corporate Affairs.
- II. Budget – There will be an agreed yearly budget for the Commission in consultation with the H/Corporate Affairs. This figure will include sufficient resources to carry out the required functions of the body to include meetings, seminars, competitions, etc.
- III. Insurance – Once the merger is completed all BSJ activities will be incorporated into the British Schools Judo body and therefore fall fully under the BJA insurance umbrella. This will be a fully comprehensive insurance plan for all schools activities.

#### **Membership**

- I. Schools – There will be no change to the current individual school affiliation for a period 2007-2008.

- II. Individual – We will continue to issue the Enjoy Judo Schools licence which will serve as an individual schools licence and precursor to the BJA Junior Licence.

### **Remit (Terms of Reference)**

British Schools Judo will be responsible for:

- a. The development of schools judo
- b. Membership schemes within schools judo
- c. Schools / Club links
- d. All technical programmes within the schools
  - i. Assessments/Gradings/GSCE Syllabus
  - ii. Schools Coach education
  - iii. Referee training
  - iv. Teacher training
- e. Managing the designated schools budget
- f. The future sustainability of schools programmes
- g. The schools competition structure
- h. Promoting a positive schools communication strategy
- i. Ensuring player pathways are clearly defined
- j. LTPD within the schools

### **II. Scope of Influence**

British Schools Judo will be expected to have a strong influence on all aspects of schools judo within the UK and also to ensure those programmes synchronise with and link with all general BJA programmes. With the sitting BJA Chair on the Commission there will be a clear line of communication between the Commission and BJA Board and there should be a healthy flow of information in both directions.

British Schools Judo will be expected to represent judo on external education bodies, influencing and advising these organisations where appropriate.